



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: October 14, 2014

DATE: September 12, 2014

TO: Board of County Commissioners

FROM: Ken Retterath, Interim Director, Department of Social Services
785-8600 kretterath@washoecounty.us

THROUGH: Kevin Schiller, Assistant County Manager

SUBJECT: Approve abolishing a vacant part-time (.53 FTE) fully-benefitted CPS Intake Screener PC# 70001063 and authorize a part-time (.53 FTE) fully-benefitted CPS Intake Screener PC# 70001064 to increase hours to a full time (1.0 FTE) fully-benefitted position effective November 1, 2014
(All Commission Districts)

SUMMARY

The Department of Social Services is recommending the Board of County Commissioners authorize abolishing a vacant part-time CPS Intake Screener position and increase the hours of another part-time CPS Intake Screener position from 21 to 40 hours.

Strategic Objective supported by this item: Safe, Secure, and Healthy Communities

PREVIOUS ACTION

None.

BACKGROUND

CPS Intake Screener positions play a key role in the services provided by Social Services Child Protective Services. They are one of the first points of contact for incident reports of suspected child abuse/neglect, assessing the urgency and determining the severity of risk to children.

The Department currently has five CPS Intake Screener positions of which two are part-time, 21 hour, fully-benefitted positions. One of the part-time positions has recently been vacated and the other employee has agreed to increase hours to full-time.

AGENDA ITEM # 10N2

FISCAL IMPACT

Should the Board approve this request, the Department's FY 14/15 adopted budget will not require an amendment as there is an overall cost savings, estimated at \$14,450, mostly from the benefits package of the position being abolished.

RECOMMENDATION

It is recommended that the Board approve abolishing a vacant part-time (.53 FTE) fully-benefitted CPS Intake Screener PC# 70001063 and authorize a part-time (.53 FTE) fully-benefitted CPS Intake Screener PC# 70001064 to increase hours to a full time (1.0 FTE) fully-benefitted position effective November 1, 2014.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "move to approve abolishing a vacant part-time (.53 FTE) fully-benefitted CPS Intake Screener PC# 70001063 and authorize a part-time (.53 FTE) fully-benefitted CPS Intake Screener PC# 70001064 to increase hours to a full time (1.0 FTE) fully-benefitted position effective November 1, 2014.